

# **CHISLET PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on 18<sup>th</sup> January 2018 at 7.30 pm in The Chislet Centre, Chislet**

**Present** : Cllrs Fee (in the Chair), Jones, Chandler, Higglesden, Keir, Brant & Stoward

**In attendance** : Mr. G Eaton, Clerk to the Council and CCC Cllr Taylor

Cllr Fee welcomed Gary Stoward to the meeting and he confirmed that he was keen to serve on the Parish Council. It was then unanimously agreed to co-opt Mr. Stoward onto the Council. Mr. Stoward thanked the Council and joined the meeting

### **Action by:**

#### **1 Apologies for absence**

Apologies were received from Cllrs Wilkinson & Huckstep and KCC Cllr Marsh

#### **2 Declarations of Councillors Interests regarding items on the Agenda**

There were no declarations of Cllrs interests regarding items on the Agenda

#### **3 Public discussion**

There were no members of the public present

#### **4 Minutes of the last Meeting**

The Minutes of the Meeting held on 14<sup>th</sup> December 2017 were agreed and signed

#### **5 Matters arising**

There were no matters arising

## **6 To discuss correspondence received**

Invitation received to the Lord-Lieutenant of Kent's annual Civic Service on 20<sup>th</sup> March

Email received from William Hawkins thanking Council for his Christmas gift

Email received from William Hawkins regarding content for the Parish website

Email received from KCC re various road works in the Canterbury area

Email received from KALC re Community Policing Volunteers

Email received from Kent Police re Rural Liaison Team update

Email received from CCC re Community Governance Review discussing two possible options for the Hersden area – create a new Parish for Hersden or move Hersden from Sturry to Westbere Parish Council. It was agreed that the Clerk should write to CCC stating that Chislet PC unanimously supports a new Parish being created for Hersden

**Clerk**

Email received from Parishioner re drainage of surface water on North Stream, Marshside. The Clerk reported that this matter was being dealt with by KCC Cllr Marsh

**KCC Cllr Marsh**

Copy email received from Parishioner to CCC Cllr Taylor re illegal residential caravans – CCC Cllr Taylor kindly agreed to pursue these with CCC officers. Clerk to forward relevant emails

**CCC Cllr Taylor/Clerk**

Letter received from Parishioner re poor condition of the lane near The Bungalow, North Stream, which was being renovated. It was agreed letter be sent requesting that after the building works have been completed the lane is reinstated and tidied

**Clerk**

## **7 To consider Planning and Enforcement matters**

### **A New Planning Applications**

**17/02832** – Two storey outbuilding for additional rooms for guest house Reynolds Farm, Reynolds Lane, Marshside

There were no objections to this application

### **B Planning applications granted/refused by CCC**

There were no planning applications granted or refused by CCC

**8 To consider Finance matters & Accounts for payment**

<b><u>A The following accounts were approved for payment</u></b>	<b>£</b>	
Cheque No 1093 G Eaton, Clerk's salary & expenses	395.95	
Cheque No 1094 Inland Revenue, Clerk's tax	41.00	
Cheque No 1096 Harmer & Sons, grass cutting	558.00	incl VAT of £93.00
Cheque No 1095 S Huckstep, litter picking	265.33	
Cheque No 1097 CPRE, Annual subs	36.00	
Cheque No 1098 Cllr Chandler, heaters for meeting	88.00	

**B Review of 2016 – 2017 Internal Audit recommendations**

There was a review of the Internal Auditor's recommendations arising from the 2016-2017 accounts. The Clerk was asked to address any outstanding issues especially relating to financial information on the website

**Clerk**

**9 AOB**

The members of the Council thanked Cllr Chandler for purchasing the heaters and setting them up for the meeting

Cllr Higglesden handed the Clerk all the required electrical installation documentation relating to the newly installed defibrillator - to be passed to the insurance company if required

**10 Date of next meeting**

It was agreed that the next Meeting would be held on **Thursday 15<sup>th</sup> February 2018** at 7.30 pm in The Chislet Centre, Chislet

There being no other business the meeting closed at 8.30 pm